

BILL NO. S-95-12-12

SPECIAL ORDINANCE NO. G-02-96

AN ORDINANCE amending Special Ordinance No. S-61-95 which fixes the salaries of each and every appointed officer, employee, deputy assistant, departmental and institutional head of the Civil City and City Utilities of the City of Fort Wayne, Indiana for the year 1996.

WHEREAS, position descriptions for the Drug Regional Advisory Council are periodically re-evaluated as vacancies occur; and

WHEREAS, the 1996/97 contract requires the Northeast Regional Drug Office to restructure its region whereby the Northeast Region will obtain eight (8) new counties; and

WHEREAS, with the restructuring of the Northeast Region the following staff changes are recommended effective 2/1/96;

1. Delete the position of Administrative Assistant IX,
2. Add the position of Executive Secretary V;
3. Add an additional position of Coordinator.

NOW THEREFORE BE IT ORDAINED BY THE COMMON COUNCIL m THE CITY OF FORT WAYNE, INDIANA:

SECTION 1. That Section titled MAYOR'S OFFICE Drug Regional Advisory Council Special Ordinance (S-61-95) is amended to reflect the following changes effective 02/01/96:

DELETE: Administrative Assistant IX

ADD: Executive Secretary V

ADD: Coordinator

SECTION 2.

That this ordinance shall

remain in full force and effect from and after its  
passage and any and all necessary approval by the Mayor  
and shall apply to all agreements entered only after its  
effective date.

  
Council Member

APPROVED AS TO FORM  
AND LEGALITY

  
J. Timothy McCaulay  
City Attorney (Corporation Counsel)



Read the first time in full and on motion by Don J. Helmke,  
seconded by \_\_\_\_\_, and duly adopted, read the second time by  
title and referred to the Committee on Finance (and the  
City Plan Commission for recommendation) and Public Hearing to be held after  
due legal notice, at the Common Council Conference Room 128, City-County  
Building, Fort Wayne, Indiana, on \_\_\_\_\_, the \_\_\_\_\_, day  
of \_\_\_\_\_, 19\_\_\_\_\_, at \_\_\_\_\_ o'clock \_\_\_\_\_ M., E.S.T.

DATED: 12-19-95

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Read the third time in full and on motion by \_\_\_\_\_,  
and duly adopted, placed on its passage. PASSED  
by the following vote:

Henry  
LOST

	AYES	NAYS	ABSTAINED	ABSENT
TOTAL VOTES	<u>9</u>			
BENDER	<u>✓</u>			
CRAWFORD	<u>✓</u>			
EDMONDS	<u>✓</u>			
HALL	<u>✓</u>			
HAYHURST	<u>✓</u>			
HENRY	<u>✓</u>			
LUNSEY	<u>✓</u>			
RAVINE	<u>✓</u>			
SCHMIDT	<u>✓</u>			

DATED: 1-9-96

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Passed and adopted by the Common Council of the City of Fort Wayne,  
Indiana, as (ANNEXATION) \_\_\_\_\_ (APPROPRIATION) \_\_\_\_\_ (GENERAL)

SPECIAL) (ZONING) \_\_\_\_\_ ORDINANCE RESOLUTION NO. J-02-96  
on the 9th day of January, 1996

ATTEST:

(SEAL)

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Don J. Schmider  
PRESIDING OFFICER

Presented by me to the Mayor of the City of Fort Wayne, Indiana, on  
the 10th day of January, 1996,  
at the hour of 11:30 o'clock A M., E.S.T.

Sandra E. Kennedy  
SANDRA E. KENNEDY, CITY CLERK

Approved and signed by me this 11th day of January,  
1996, at the hour of 5:00 o'clock P M., E.S.T.

Paul Helmke  
PAUL HELMKE, MAYOR



Northeast Regional Office

December 4, 1995

To: City Council

From: Regional Drug Office

Re: Executive Secretary V / Coordinator

We have received notice from the State of Indiana that the office contract 1996/97 was accepted. As you may recall, the new contract requires that the region and staff be restructured from 10 to 6 regional offices. Under the new contract we have obtained (8) new counties. The Northeast Regional Office consists of the following counties: Adams, Allen, Blackford, Dekalb, Grant, Huntington, Jay, Kosciusko, LaGrange, Noble, Miami, Steuben, Wabash, Whitley, and Wells.

We would like to recommend the following changes in staff effective February 1, 1996:

Delete Administrative Assistant IX; and add Executive Secretary V.  
Add additional Coordinator

This would allow us to bring our contract in line with the requirement of the state and save \$7,000.00 per year on this position.

ENCLOSURES

*D-95-12-12*





# STATE OF INDIANA

## DEPARTMENT OF ADMINISTRATION

### Procurement Division

402 West Washington Street, Room 468

Indianapolis, Indiana 46204

317 / 232-3053

November 13, 1995

Paul Helmke  
Mayor  
The City of Fort Wayne  
One Main Street  
Fort Wayne IN 46802-1804

RE: Selection of Broad Agency Announcement 96-41  
Solicitation to provide Regional Coordinating Office

On behalf of the State of Indiana, I am pleased to announce that your firm has been as selected as one of the proposals to begin contract negotiations to provide Regional Coordinating Office for the Governor's Commission for a Drug Free Indiana.

The State of Indiana still retains the right to either negotiate with another vendor or cancel the BAA based on your willingness to agree to contract terms.

Jeff Todd, Program Director, Governor's Commission for a Drug Free Indiana will be contacting you in the very near future to begin this effort. If you have any questions or concerns please feel free to contact me at (317) 233-3105.

Sincerely,

A handwritten signature in dark ink, appearing to read "Joseph K. Wiesinger".

Joseph K. Wiesinger  
Procurement Analyst

Enclosure  
JKW/dh



# STATE OF INDIANA

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## DEPARTMENT OF ADMINISTRATION

### Procurement Division

402 West Washington Street, Room 468

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## BAA 96-41 RESULTS BY DISTRICT

EAST CENTRAL REGION - UNITED WAY/COMMUNITY SERVICE COUNCIL

NORTHEAST REGION - CITY OF FORT WAYNE

NORTHWEST REGION - ALCOHOLISM COUNCIL, INC.

SOUTHEAST REGION - INDIANA UNIVERSITY

SOUTHWEST REGION - INDIANA UNIVERSITY

WEST CENTRAL REGION - BIG BROTHER/BIG SISTER OF VIGO COUNTY

DIGEST SHEET

TITLE OF ORDINANCE: SPECIAL ORDINANCE

DEPARTMENT REQUESTING ORDINANCE: Drug Regional Advisory Council

SYNOPSIS OF ORDINANCE: Amend Special Ordinance S-61-95 as follows:

TO BE EFFECTIVE 02/01/96:

1. Drug Regional Advisory Council - Delete: Administrative Assistant IX. Add: Executive Secretary V.
2. Add: Coordinator

EFFECTIVE OF PASSAGE: Delete Administrative Assistant IX; add Executive Secretary V and one (1) additional Coordinator position.

EFFECT OF NON-PASSAGE: Administrative Assistant position remains. Additional Coordinator not approved.

MONEY INVOLVED (DIRECT COSTS, EXPENDITURES, SAVINGS): The deletion of the Administrative Assistant IX position will save the department \$7,000.00 per year.

ASSIGNED TO COMMITTEE (PRESIDENT):



BILL NO. S-95-12-12

REPORT OF THE COMMITTEE ON  
FINANCE  
THOMAS C. HENRY - JOHN N. CRAWFORD - CO-CHAIR  
ALL COUNCIL MEMBERS

WE, YOUR COMMITTEE ON FINANCE TO WHOM WAS

REFERRED AN (ORDINANCE) (~~RESOLUTION~~) amending Special Ordinance  
No. S-61-95 fixes the salaries of each and every appointed officer,  
employee, deputy assistant, departmental and institutional head  
of the Civil City and City Utilities of the City of Fort Wayne,  
Indiana for the year 1996

HAVE HAD SAID (ORDINANCE) (~~RESOLUTION~~) UNDER CONSIDERATION  
AND BEG LEAVE TO REPORT BACK TO THE COMMON COUNCIL THAT SAID  
(ORDINANCE) (~~RESOLUTION~~)

DO PASS

DO NOT PASS

ABSTAIN

NO REC

<u>Thomas C. Henry</u>	_____	_____	_____
<u>John N. Crawford</u>	_____	_____	_____
<u>Richard D. Bunch</u>	_____	_____	_____
<u>Thomas E. Hayward</u>	_____	_____	_____
<u>Robert J. Davis</u>	_____	_____	_____
<u>John J. Smith</u>	_____	_____	_____
<u>Richard J. Hall</u>	_____	_____	_____
<u>James R. Edmonds</u>	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

DATED: 1-9-96

Sandra E. Kennedy  
City Clerk